



ARDLEY HILL PRE SCHOOL

Dear Parents,

As most of you are aware, from September 2017, the government's new 30 hours childcare entitlement is coming into place. Ardley Hill Pre School will be offering the 30 hours childcare to as many parents as we can. We anticipate that the extra funded hours will be popular with a lot of parents, so please return your session requests as soon as possible.

Eligibility:

You will need to meet the following criteria in order to be eligible for 30 hours free childcare:

- Earn, or expect to earn, the equivalent of 16 hours at National Minimum Living Wage or over in the coming three months.
- This equates to about £120 a week for each parent over 25 years old or £115 a week for each parent between 21 and 24 years old.
- This applies whether you are in paid employment, self-employed or on zero hours contract.
- Both parents are working or one parent working in a lone parent family.
- Earnings are under £100,000 each.
- The parent (and their partner where applicable) should be seeking the free childcare to enable them to work.
- Where one or both parents are on maternity, paternity, shared parental or adoption leave, or if they are on statutory sick leave.
- Where one parent meets the income criteria and the other is unable to work because they are disabled, have caring responsibilities or have been assessed as having limited capability to work.
- (Minimum living age from April 2017 – 25 plus - £7.50. Age 21-24 - £7.05. Age 18 to 20 - £5.60. U18 - £4.05)

How to apply:

You will need to contact the HMRC to check if you are eligible for the additional 15 hours. You can do this by clicking on this link <https://www.gov.uk/childcare-calculator>

If you are eligible you will be given an 11 digit code starting with 5000... by the NMRC.

You will need to give me the code and your National Insurance number. Without this code you will not be able to receive the additional 15 hours. You will also need to reconfirm your eligibility half termly. The HMRC will contact you by email or text to remind you to do this four weeks before the reconfirmation is due and again two weeks after the previous code expires. If your circumstances change you must contact the HMRC.

Each 11 digit code has an expiry date on it. You are able to go online now and check your eligibility. However, you will need to go back and check your eligibility again before September to revalidate your code.



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Additional information:

- The 30 hours is split between the 15 hours universal funding for 3 and 4 year olds and an additional 15 hours funding for eligible 3 and 4 year olds.
- You can use the funding between two settings, e.g. 15 hours with us and 15 hours with a childminder. You will need to inform us if you are going to split the funding.
- As per the existing universal 15 hours, the additional 15 hours will start the term after your child's 3rd birthday.
- You will already need to be working to be eligible for the additional 15 hours.

For more information please visit www.childcarechoices.gov.uk

SESSION REQUEST

If you are eligible for the 30 hours childcare please complete and return this form. I will then contact you via email to confirm whether or not we have availability for the sessions you have requested.

Child's name: _____

11 Digit code 500 _____

Parents' National Insurance Number: _____

Please tick which session you would like your child to attend.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Lunch					
Afternoon					
6 hours 8.50-2.50pm					
All day 8.50-3.45pm					