



Environment and Regeneration Department 2014

Policy Name	Health and Safety policy
Frequency of review	Annual
Status	Statutory
Reviewed on	February 2017
Reviewed by	Full Governing Board
Next review	February 2018

Ardley Hill Academy Health and Safety Policy

Policy adopted by Ardley Hill Academy Governing Board - 23rd February 2017

Policy provided by Luton Borough Council School Support H&S Service - current H&S advice providers to Ardley Hill Academy. Policy amended slightly to fit academy circumstances and staff; appendices not amended (included in separate document).

General Statement of Health and Safety Policy

The aim of the Governing body is to provide a safe and healthy working and learning environment for staff, pupils, parents and visitors. The Governing Board believes that the prevention of accidents, injury or loss is essential to the effective operation of the academy and is part of the education of its pupils.

The Governing Board notes the provision of the Health and Safety at Work Etc. Act 1974 and in particular the duty of every 'employer' (see 2) to conduct their business in such a way as to ensure, so far as is reasonably practicable, that the persons who are and also persons who are not in their employment, but who may be affected by it, are not exposed to unacceptable risks to their health and safety. The Governing Board accepts that it has a responsibility to take all reasonably practicable steps to ensure the health, safety and welfare of staff and others.

The arrangements outlined in this policy statement and the various other safety provisions made by the Governing Board cannot in themselves prevent accidents or ensure safe and healthy working conditions. This can only be achieved through the

adoption of safe methods of work and good practice by every individual. The Governing Board will take all reasonable steps to identify and reduce hazards to a minimum but all staff and pupils must appreciate that their own safety and that of others also depends upon their individual conduct and vigilance while on the premises, or while taking part in academy sponsored activities.

The Governing Board will review this policy statement annually and update, modify or amend it as is considered necessary to ensure the health, safety and welfare of its staff, pupils, parents and visitors.

SECTION A: Introduction

This is a statement of Organisation and Arrangements (Code of Practice) for Ardley Hill Academy. It deals with those aspects delegated by the Academy Governing Board over which the Headteacher has control and covers safety associated with the building structure, plant, fixed equipment and services for which other officers of the authority also have responsibility and has been produced in full consultation with the LA (Luton); it describes how the Headteacher is discharging his responsibilities in respect of pupils, visitors and other employees who are present on academy premises in the internal organisation, management and discipline of the academy in accordance with the Articles of Government.

Central Bedfordshire Council

Attention is drawn to the general policy of Central Bedfordshire Council with respect to the Safety, Health and Welfare at Work for all employees. This academy policy must be read in the context of the Council's policy and the Children and Learning Department's policy. It does not replace them but is in addition to them for the benefit of teaching and non-teaching staff and pupils, parents, visitors, contractors and all those on our academy site. Copies of these documents are available at <http://www.centralbedfordshire.gov.uk/schools-portal/human-resources/health-safety.aspx>.

Aim of Academy Policy

The promotion of the safety, health and welfare of staff and pupils is considered to be a mutual objective for the LA, Governors and staff. It is therefore the academy's policy so far as reasonably practicable to take the necessary steps to ensure the safety, health and welfare of its staff and pupils and also the public and visitors to the premises. The academy aims to:

- Establish and maintain a safe and healthy environment throughout the academy.
- Establish and maintain safe working procedures among staff and pupils.

- Make arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage, and transport of articles and substances.
- Ensure the provision of sufficient information, instruction and supervision to enable all people working on site and pupils to avoid hazards and contribute positively to their own safety and health at work, and to ensure that they have access to health and safety training as and when provided.
- Maintain a safe and healthy place of work and safe access and egress from it.
- Formulate effective procedures for use in case of fire and other emergencies and for evacuating the academy premises.
- Lay down procedures to be followed in case of accident.
- Provide and maintain adequate welfare facilities.
- Make special arrangements to ensure the health and safety of any disabled person using the academy site.